

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **CIVIC SUITE 0.1 B, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 30 JUNE 2010** at **6:30 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting of the Panel held 24th March and 19th May 2010.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. FINAL ACCOUNTS 2009/10 (Pages 7 - 60)

To consider a report by the Head of Financial Services seeking approval of the draft Statement of Accounts for the 2009/10 financial year.

**Mrs E Smith
388157**

The Statement of Accounts will be **TO FOLLOW**.

4. EXTERNAL AUDIT - PROGRESS REPORT (Pages 61 - 64)

To receive a report from the Head of Financial Services on the latest position in respect of the Council's Use of Resources Assessment and audit of the Financial Statements 2009/10.

**S Couper
388103**

5. INTERNAL AUDIT SERVICE: TERMS OF REFERENCE AND INTERNAL AUDIT STRATEGY (Pages 65 - 80)

To consider a report by the Audit and Risk Manager seeking approval of the Internal Audit Terms of Reference and Strategy.

**D Harwood
388115**

6. INTERNAL AUDIT SERVICE: INTERNAL AUDIT PLAN (Pages 81 - 94)

To consider a report by the Audit and Risk Manager regarding the Internal Audit and Assurance Plan for the 12 month period commencing August 2010.

**D Harwood
388115**

7. MONEY LAUNDERING AVOIDANCE POLICY & PROCEDURE
(Pages 95 - 98)

To consider a joint report by the Head of Law, Property and Governance and Audit and Risk Manager seeking approval of a Money Laundering Avoidance Policy.

D Harwood
388115

8. ANTI-FRAUD AND CORRUPTION FRAMEWORK (Pages 99 - 110)

To receive a report by the Audit and Risk Manager on the Anti-Fraud and Corruption Framework.

D Harwood
388115

9. COMPLAINTS

A Roberts
388015

(a) Annual Complaints (Pages 111 - 114)

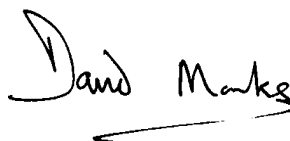
To consider a report by the Director of Central Services on the internal complaints determined by the Local Government Ombudsman in 2009/10.

(b) Local Government Ombudsman: Local Settlement of Complaint (Pages 115 - 116)

To consider a report by the Director of Central Services on the local settlement of a complaint made to the Local Government Ombudsman.

A Roberts
388015

Dated this 23 day of June 2010



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Miss H Ali, Democratic Services Officer, Tel No: 01480 388006 / e-mail: Habbiba.Ali@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website –
www.huntingdonshire.gov.uk (*under Councils and Democracy*).

**If you would like a translation of Agenda/Minutes/Reports
or would like a large text version or an audio version
please contact the Democratic Services Manager and
we will try to accommodate your needs.**

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.